



English
12


Mrs. Burnett


2017-2018

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 Remind 101: text the code
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81010

CLASS MATERIALS

Required:

- 3-ring binder with dividers (any style will work)
- college-ruled filler paper
- pencils
- highlighters
- blue/black pens
- index cards (optional)
- flash drive (for Grad. Project)
- Post-It notes (optional)



CLASS PROCEDURES

Expectations

1. Follow directions.
2. Maintain a respectful & positive attitude at all times!
3. No sleeping – if you are sleeping you aren't learning!
4. Make good choices.
5. Keep your dear teacher HAPPY! ☺

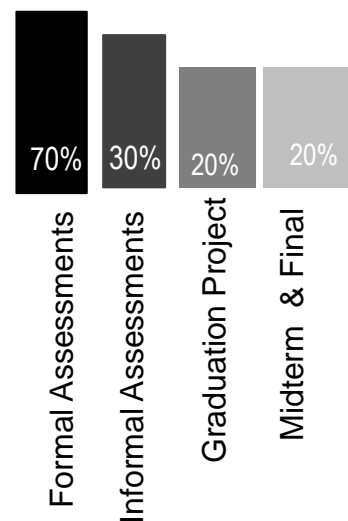
Rules

Consequences

1. Be in seat when tardy bell rings doing your bellwork. Punctuality is my biggest pet peeve!
2. Keep all graded work – I might make a mistake but I need your graded work to fix it.
3. Do not use electronic devices in class without permission. Cell phones will go to "phone jail" if I see them at the wrong time.
4. Bring all of your supplies to class daily.
5. Complete all of your work and turn it in on time.
6. Come see me if you are having trouble with something – don't wait until the last minute or until you are very overwhelmed to ask!

1. **Warning:** the teacher provides a verbal reprimand/reminder to student.
2. **ASD:** students will receive ASD for tardies. You need to be in the room by the end of the tardy bell. Bottom line? Just be on time! ☺
3. **Administrative Referral:** Student will be referred to administration for severe discipline problems.

GRADES



Parents and students are strongly encouraged to check PowerSchool on a weekly basis to view the most current grades. I make mistakes so this is your opportunity to make sure I have everything correct!

LATE / INCOMPLETE WORK



- My expectation is that **ALL** assignments be completed and turned in on time.
- We all know that life happens, so **late** work is always accepted for 20 points off per day. A late form must accompany late/make-up work in order to receive credit (forms available over the bookshelf in the classroom).
- **Extra Credit** – if you complete all assignments during the quarter, I will drop your lowest grade (formal or informal).

**** Printer and/or Internet issues are not an excuse for late work.****

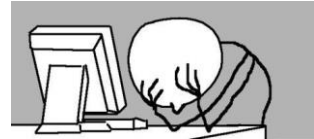
ABSENTEE POLICY



*** YES, WE DID ACTUALLY DO SOMETHING IMPORTANT WHILE YOU WERE ABSENT. ☺**

- It is the student's responsibility to check the class website or folder at the front of the room (or even ask a friend) to get any assignments missed.
- You have **5** days to turn in any work assigned on a day you were absent with no penalty. This includes tests/quizzes.
- However, if previously assigned work was due on the day of the absence, the work is due on the first day the student returns or it is considered late.

TECHNOLOGY



Chromebooks will be used in the classroom. Students are expected to abide by all school and CMS digital safety rules and guidelines. All typed assignments should be in 12 point, Times Roman font, doubled spaced with a 1" margin on all sides. All typed assignments should be printed before the class period begins; you will not be able to print in the classroom (or from Chromebooks at all). The Media Center is available during all lunch periods and the computer lab will be open before school until 7:10 each morning for printing. Be sure you leave yourself enough time to get things printed before class – remember, printer issues are not an excuse for late work!

PLAGIARISM

Plagiarism is the taking ideas and writings of another and passing them off as one's own.



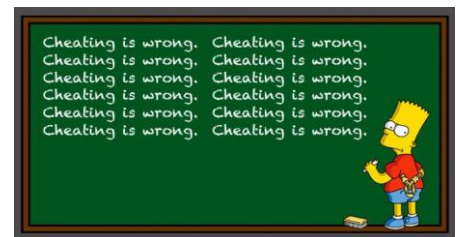
In this class, plagiarism includes...

1. turning in another's work as one's own
2. **copying** work from a friend before class (or while in another class)
3. including a source but failing to cite it
4. copying an author's exact words and passing them off as one's own

Students caught plagiarizing will be given a ZERO for the assignment.

CHEATING

- I will notify the administration and contact parents if cheating/plagiarism is suspected.
- The student will be given a zero for that particular test or assignment and you may be given an alternate assignment for a 50%.
- This includes copying someone else's homework (even if it isn't for my class).



FOOD & DRINK/BATHROOM

- There should be no food in the classroom. Please finish your breakfast/lunch/snacks before entering the classroom – you shouldn't be bringing food out of the cafeteria to the classroom anyway.
- You may have bottled water in the classroom as long as it has a lid. Remember, water is an odorless, transparent, liquid! ☺ This means it's easy to clean up.
- Be sure you take the hall pass (on the door) to go to the restroom. You must leave your cell phone in "jail" to go!



TUTORING/HELP

I am available the following times for extra help or to make-up quizzes or tests. Remember, don't wait until the last minute to ask for help!

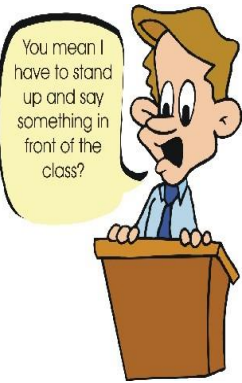
1. Mondays after school – let me know you need to stay so I don't leave.
2. Each morning before school from 6:45-7:10 (except Fridays because I have hall duty).
3. A lunch period.
4. If none of these work, come see me!



GRADUATION PROJECT

One of the most important undertakings that you must complete this semester will be the product, presentation, and portfolio parts of your Graduation Project. As most of you know, the GP has 4 components: a paper which you completed during English III, a product that requires a minimum of 15 hours of work, an oral presentation before the faculty, and a portfolio. The portfolio consists of the following components: a personal résumé, an outline of your presentation/speech, two reflections (one completed in junior English), research paper (rough draft and final copy) and a letter to the review board introducing yourself and your topic and showing the relationship between your research and your product.

You will receive more information for each part of the portfolio, don't worry!! ☺ You should go the BHS website and review the guidelines/handouts for the Graduation Project over the next few weeks. **Students in the spring semester will present to the Board on April 24 or 25.** Any student who was not in a CMS school for English III should see me RIGHT AWAY for the alternative assignment for the research paper.



FINAL THOUGHTS ...

I expect my students to be scholars, thinkers, and young adults. Students must hold themselves to that standard by being ready to turn in assignments, actively participating, staying on top of assigned readings, respecting me and other students, using mature, intelligent language when speaking and writing (no "text message" writing or "informal" talk while participating), staying alert and focused (no heads on desks). I am the final say so in my classroom. I will, however, discuss any concerns outside of class. I really only have three rules – be punctual, be respectful, and be prepared. It is really that simple. Just remember, if you want to be treated respectfully, and as a young adult, you must act the same in return.

What you can expect from me - You can expect activities with purpose that encompass a variety of learning styles. You can also expect me to be fair while setting high expectations. I do not believe in the word "can't" so I consistently challenge my students to achieve greatness. If you have a particular question or concern, as a senior in high school, I believe you should be able to discuss it with me, but keep in mind that "fair is not always equal".

I, _____, have read and understand the rules and expectations for class. I acknowledge that it is my responsibility to contact my teacher if I have any questions or concerns. I know that this syllabus, assignments, calendars, and resources are available to me on the class website at any time. I know that assignments can be submitted digitally and that printer/computer/flash drive issues are not an excuse for late work.

**Sign
Me ...**

Parent Email: _____

Parent Phone Number (during the day): _____

Student: _____ Parent: _____